

## **Volunteer Position Description Tutor**

### **Overview**

Community Lodgings is an Alexandria, VA-based nonprofit organization with a mission to lift families from homelessness and instability to independence and self-sufficiency. Our Youth Education Program currently enriches the lives of over 150 homeless and low-income students per day. To promote positive youth development, we work with children to help them meet program goals of increasing academic achievement and decreasing at-risk behavior. We provide opportunities for advancement through tutoring, homework assistance, enrichment, arts activities, field trips, recreation and parent/teacher engagement.

### **Purpose**

Each day, students bring homework assignments to the after-school program which they complete with assistance from staff and volunteers. To supplement the efforts of current staff, we are seeking volunteers interested in working with kids.

### **Service Details**

Time Commitment: Elementary school tutors: 2:45 - 4:15 p.m., middle school tutors: 4:30 - 6 p.m. One or more times per week

Program Hours: 2:30-6:30 pm; Monday thru Thursday, Friday optional

Dress Code: Casual but professional

### **Locations:**

- Fifer Learning Center, 607 Notabene Drive, Alexandria, VA 22305
- Brookside Apartments, 601 Four Mile Run Road, Alexandria, VA 22305
- Brent Place Apartments, 375 South Reynolds Street, Alexandria VA 22304

### **Key Responsibilities**

The ideal candidate will assist and collaborate with the program directors to work directly with students, tutoring students individually and in small groups, tracking student progress, and reporting weekly to program coordinators.

### **Program Goals**

Increase academic achievement by:

Addressing targeted academic needs

Fostering relationships of trust between students, staff and volunteers

Dedicating full efforts to knowledge gain

Decreasing at-risk behaviors

### **Qualifications**

Preferred candidates have a background in education K-12 teaching/special education; however, all are welcome to apply

Candidates should be at least 16 years old.

Candidates should be mature, motivated, patient, and demonstrate a positive demeanor at all times